MASTERMIND
CONSULTING NETWORK®

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Multiplying Your Success by Improving Your People and Your Systems

The key two roles of the leader are:

1. Helping each team member continuously improve in an on-going basis.

2. Enhancing the systems in their department or company so as to improve the smoothness and effectiveness of the entire department and company.

Improvements in Each Person:

1. Their skills and abilities.
2. Their Attitudes.
3. Following procedures and systems.
4. Training schools.
5. Setting career and personal goals.

Improvements in the Process (the systems):

1. Putting up a scheduling board.
2. Creating an operations manual.
3. Reducing duplication of effort in the company.
4. Getting a process more clearly defined.
5. Identifying the "hot points" of each system (where the behavior or action **must** happen for success of the whole department).
6. Adding a new innovation in technology.

As a leader, what you do is step back and take a look at the whole picture and say:

Driving Business to Peak Performance!

In What Areas can My People Improve?

<u>Person</u>   <u>Areas for Improvement</u>

1.

2.

3.

4.

5.

6.

7.

and What Systems and Processes Can We Improve to Make Things Run More Smoothly and Effectively?

1.

2.

3.

4.

5.